

Minutes of the Mellor Parish Council Meeting

Held on Thursday 2nd September 2021 in St Mary's School, Mellor, commencing at 7.00 pm

Present: Cllrs Marsden, Hymas, Venables, Brunskill, Crooks, Johnson, Colborn and O'Grady.
6 members of the public.

1. **Apologies** for absence were received from *Cllr Mellor; the Clerk (illness) and Borough Councillor Walsh*.
2. **There were** no declarations of pecuniary or personal interest.
3. **Adjournment for Public Session**
 - 3.1 Concerns were raised about unsocial behaviour in play area at St Mary's Gardens sometimes at late as 1.30am. To be flagged to Police by Clerk. Future consideration to be given to the possible placing of lighting on surgery/library
 - 3.2 Issues raised regarding the use of the car park at Village Hall by fish and chips vendor. Helen Country Fried Fish & Chips. To be discussed later in meeting.
 - 3.3 Objections were raised to the planning application at Pendle View. Noted the creeping development of site and that current plan appeared to be at variance to original proposal which would have supported local businesses. MPC to write to RVBC.
 - 3.4 Concerns raised regarding development at Victoria Terrace, Mellor Brook. Possibility that trees being removed in contravention of TPO. MPC to write to RVBC.
4. **The Minutes** of the Parish Council Meeting held on 29th July 2021 were accepted and approved.
5. **Any Matters arising from the minutes not covered on this Agenda**
None
6. **To consider any response to be made to Planning Applications and any other Planning Matters**
 - 6.1 3/2021/0694 – 96 Mellor Brow, Mellor – No objections in principle, but Council to write to RVBC re retrospective planning apps.
 - 6.2 3/2021/0788 – Pendle View, Primrose Lane, Mellor, BB2 7EQ. Strongly object due proposal not fitting with core strategy of planning, impact on local amenities, , access issues.
 - 6.3 Victoria Terrace, Mellor Brook Parishioner complaint re: Sat working and other matters - Agreed to write to planners supporting views of residents and concerns raised. Update from RVBC to be required.
 - 6.4 MPC to request to be placed on the RVBC distribution list for the Planning Policy Update.
7. **To consider and approve any Training**
Deferred until next meeting
8. **Financial Matters and Accounts**

Bank balances at the end of July 2021

Current Account	£79,473.24 (including £29K insurance claim)
Investment Account	£74.52

Invoices for payment since 01.07.21:

EON War Mem lights	CHQ 1708	£ 13.78
Scholarship Prize	CHQ 1709	£ 62.95

EON War Mem lights	CHQ 1710	£ 14.06 (by Exception)
Parish Clerk Salary JULY	CHQ 1711	£440.70
John Lewis Computer Sy	CHQ 1712	£578.98 cancelled by Lloyds
John Lewis Computer Sy	CHQ 1713	£578.98 re-issued
Parish Clerk Salary AUG	CHQ 1714	£440.70

Invoices for payment were approved

To consider and resolve to cancel our current electricity contract and appoint new
Agreed 1 year contract with EDF

To consider the use of Direct Debit for the payment of the electricity supply to the war memorial.

Agree the details of a 12-month schedule of payments at next meeting

To investigate Low carbon options for the lighting at the War Memorial

JH to bring forward suggestions.

9. Update regarding the purchase of a Parish Council laptop

Noted that laptop delivered and setup, data transferred from old PC. Noted that backup was via 1-Drive in cloud.

10. Updates on Work in Progress

- 10.1 Reinforced matting at small gate to play area – Cllr Venables had quotes, expensive, possibility of another local to help
- 10.2 Newsletter – Cllr Hymas reported likely to be published late Sept/early Oct. Contribution of articles welcomed from across the community.
- 10.3 Trench across Car Park at MCA for EV points – Cllr Venables reported no progress yet.
- 10.4 Rann Woodland – noted on market. No action required.
- 10.5 Telephone Box, Mellor Lane - keep on agenda

11. Update on speeding and traffic issues in the Parish - need for members of the public to raise issues with Police and LCC. Details to be included in newsletter.

12. Update on the Role of Clerk to the Parish – taken in private session

13. Matters affecting MPC and MCA

- 13.1 Use of car Park by Country Fried Mobile Chip van. MPC has relaxed lease to facilitate the use of the car park, but MCA refused to indemnify MPC against costs/damages caused by usage. Proposed informal chat with key players – agreed reported back to next meeting. Cllrs Brunskill, Hymas and Venables to attend.
- 13.2 MPC representatives on MCA – Agreed Cllrs Venables and Crooks would fill roles.
- 13.3 Noted that complaints had been submitted by a resident against the Chair and Vice-Chair and the Clerk. Noted that the appropriate procedures had been put in place

Council agreed to extend the meeting time by 15 minutes

14. Update on Dog Theft Awareness campaign

More posters will be distributed

15. To receive reports from:

- 15.1 LCC – No report

- 15.2 RVBC – Face to face meetings have recommenced, training on planning to take place later this month
- 15.3 RV Parish Liaison - Every village has issues with speeding. Transport and isolation for kids big issue everywhere.
- 15.4 Police – No report

16. Matters brought forward by members

Ordered wreath for Poppy appeal. Chair will be in Scotland on Remembrance Sunday, Cllr Johnson will take over if available. Email approval to be sought over amount to be donated for wreath.

17. Consider the development and implementation of a Social Media Presence

Paper was circulated with Draft terms of Reference for a Working Party. To be discussed at next meeting.

Members of the Public left meeting as private matters to be discussed.

Chairman gave a brief update on Clerk's absence.

18. Update on the Clerk's Annual Appraisal

Noted that this would be deferred until the Clerk's return from sickness absence.

19. To agree the date and venue of the next meeting.

Agreed next meeting would be held on October 7th in St Mary's School. Agreed to the room hire cost of £12 per evening.

Meeting closed 9.30

Signed by

N W Marsden

Chairman, Date: 07/10/2021