

28/10/2021

Dear Councillor

***You are hereby summoned to attend a Meeting of Mellor Parish Council, for the purpose of transacting the under-mentioned business***

on

**THURSDAY 4<sup>th</sup> November, 2021**

at

**MELLOR ST MARYS' PRIMARY SCHOOL, BRUNDHURST FOLD MELLOR  
commencing at 7.00 p.m.**

**Local Government Act 1972 - MELLOR PARISH COUNCIL**

#### **AGENDA**

1. To receive and approve apologies for absence.
2. To receive declarations of pecuniary or personal interest.
3. Adjournment for Public Session (**Max 5 minutes per person**).
4. To resolve to confirm the Minutes of the Parish Council Meeting held on 7<sup>th</sup> October 2021.
5. To hear any matters arising from the minutes not covered on this Agenda **FOR INFORMATION ONLY**.
6. To receive declarations of pecuniary or personal interest.
7. To consider any response to be made to Planning Applications and any other Planning Matters
  - a. Update on Pendle ViewResponses to Planning Applications
  - a. 3/2021/0925 - Loft conv'n + single storey ext to rear. Resub'n of 3/2021/0530
  - b. 3/2021/1053 - Lower Warble Hey – Porch extension

#### **8. Financial Matters and Accounts**

**To approve:** Bank balances as at 26th August 2021. **These will be updated at the meeting if a new bank statement is available**

**Current Account      £78,783.65**

**Investment Account £    74.52**

**To confirm, consider/approve the following Invoices for payment since 04.10.21**

- |   |          |                 |
|---|----------|-----------------|
| • Clerk's salary for October                | £ 440.70 | Cheque No. 1721 |
| • J Whelan (Newsletters)                    | £ 95.00  | Cheque No. 1722 |
| • PayQuest (Playground Insp'n)              | £ 360.00 | Cheque No. 1724 |
| • N Marsden (Notice Board magnets and pins) | £ 11.58  | Cheque No. 1723 |

**No further invoices beyond schedule at time of agenda**

#### **Other Financial Matters**

- a. The room rate of £20.00 was agreed by councillors (by e-mail) for the use of the school for meetings (Review April 2022)
- b. To consider the purchase of a:  
CANON G2520 printer/ scanner/copier at circa £169.90

SONY UX570 voice recorder (or similar) at circa £75.00

- d. To consider and approve the replacement of the Perspex on the Notice Board on Carter Fold
- e. To delegate draft preparation of the Budget and Precept for 2022/23 to Cllrs Marsden, Venables and Hymas. (Note: Final Decision by Full Council)

**9. Council laptop**

Update by Cllr. O'Grady

**10. Work in progress**

- a. Report by Cllr Venables on progress regarding remedial work to the muddy area inside the entrance gate
- b. Report by Cllr Venables and Crooks on the possible development of grassed area. (Letter to local residents)
- c. Anti-social behaviour in and around the play area
- d. Report by Cllr. Crooks re the Playground inspection
- e. Update by Cllr Hymas on the Newsletter and village survey
- f. Future use of the Telephone Box Mellor Lane
- g. Update by Cllr Hymas on the 2020 pathway
- h. Report by Cllr Mellor on the possible use of CCTV in the Parish
- i. To discuss the response from LCC regarding the delay in rectifying road subsidence on Saccary Lane

11. Update by Cllr Marsden on Traffic Control and or speeding including recent correspondence.

12. Update by Cllr. Marsden on the position of Clerk

**13. MCA - Village Hall**

- a. Update by Cllrs Venables and Cllr. Hymas on the relaxation of the Lease between MPC and MCA regarding the use of the car park by third parties (hirers and traders).
- b. MPC update representative Cllr. Venables.

14. To recommend topics for discussion with the Right Honourable Nigel Evans MP on 20th November 2021 by the Chairman and Cllr Colborn.

15. Update by Cllr. Colborn & Venables on the future use of social media by the Council.

**16. To receive reports from meetings**

LCC – C Cllr Alan Schofield

RVBC – RVBC Cllr. Walsh or Cllr. Brunskill

POLICE

17. Matters brought forward by members and staff for **information only**

18. Update regarding a parishioner complaint against Cllrs Marsden, Hymas and the Clerk.

19. To formally invited all Councillors to attend the Memorial Service at St Marys Church Mellor on 14<sup>th</sup> November at 10 00am and thereafter at the Memorial for wreath laying.

**20. To agree a Date, Time and Venue for the next meeting.**

Cllr M Venables  
Acting Temporary Clerk  
MPC