

Local Government Act 1972
Meeting of MELLOR PARISH COUNCIL
Will take place on WEDNESDAY 23 JUNE 2021, starting at 7.00pm
In MELLOR METHODIST CHURCH, Mellor Lane
**PLEASE NOTE THAT PUBLIC MAY ATTEND
BUT MUST PREBOOK, UNDER COVID REGULATIONS**

1. To receive and approve apologies for absence
2. To receive declarations of pecuniary or personal interest
3. Adjournment for Public Session (Max 5 minutes per person)
4. To resolve to confirm the Minutes of the Parish Council Meeting held on 27 May 2021(*published*)
5. Any Matters arising from the minutes not covered on this Agenda FOR INFORMATION ONLY
6. To consider any response to be made to Planning Applications
 - 3/02021/0535 – Mill Cottage, Victoria Terrace – variation of approved 3/2019/0190 for extension over garage at Unit 3
 - 3/2021/0537– Mill Cottage, Victoria Terrace – additional parking
 - 3/2021/0539- Ravenswing Farm – alterations & extensions
 - 3/2021/0530- 102 Branch Road Mellor Brook – Loft extension, roof lift & single storey extension
 - Request from Balderstone PC in support of RVBC against Planning Appeal APP/T2350/W/21/3274950 at land adjacent to Whalley Road, Mellor Brook
7. To consider and approve any Training, including budget for such Training
8. Financial Matters and Accounts To approve: Bank balances £58,967.00 + £26,094.41 MVH Floor fund + £1,199.72 Scholarship Fund + £74.52 investment Account
 - a. To consider & approve; Invoices for payment since 01.05.21
 - EON War Mem lights overdue £14.63
 - Parish Clerk salary June £440.70
 - Donation to Little Green Bus
 - No further invoices beyond schedule at time of agenda
9. To consider and approve the Terms, Conditions & Powers for a Finance Committee
10. To consider and approve a budget for the purchase of a Parish Council laptop
11. To consider and approve the adoption of Local Government Association Model Code of Conduct as adopted by and recommended by Ribble Valley Borough Council
12. To consider and approve any actions following any report from the Play Area Working Party including acceptance and approval of improvements to the single gate area
13. To consider and approve any actions for improvements to the grassed area at Mellor Play Area and to approve any Terms of Reference Report from Working Party
14. To consider and approve any actions for Mellor 2020 Footpath Project including Terms of Reference and any budget for the Project
15. To consider and approve any actions for Mellor Community Association: and to accept any report from Mellor Parish Council representatives to Mellor Community Association and to appoint a second representative from Mellor Parish Council to Mellor Community Association
 - a) To receive an update on the repairs carried out to the Sports Hall floor including any review of levels of the floor.
 - b) To consider and approve any response to MCA for hosting a Chippy Van on the Lower Car Park at regular intervals

16. To confirm and approve any actions following application for Renewable Energy Feasibility Study Grants and the tendering process for this Grant
17. To consider and approve the principle of publication and distribution of a Summer Newsletter.
18. To consider and approve any actions for use of the former BT phone box and to approve any budget for this work.
19. To consider and approve any appropriate actions to address speeding throughout the Parish
20. To consider and approve any application to "Open Spaces Grant A Green" for Mellor
21. To receive reports from meetings
 - a. LCC Report – any matters of note regarding Mellor – LCC Cllr. Schofield
 - b. RVBC Report by Borough – Cllrs. Brunskill & Walsh
 - c. RV Parish Council Liaison Committee – Members to note this will meet 24 June 2021
21. Matters brought forward by members and Staff FOR INFORMATION ONLY
22. To consider and approve the dates of future meetings, with frequency & venue to be determined.
23. To consider and approve any actions for the Clerk's Annual Appraisal *Members should consider this, as a Staff Matter, to be Sensitive & Confidential and therefore to resolve to remove the press*

Teresa Taylor
(Parish Clerk)
01200 422607

[Website:mellorparishcouncil.org.uk](http://www.mellorparishcouncil.org.uk) for news updates