

Dear Councillor

You are hereby summoned to attend a Meeting of Mellor Parish Council, for the purpose of transacting the under-mentioned business on Thursday 6th February 2020 at Mellor Methodist Church at 7.00 p.m.

Local Government Act 1972
MELLOR PARISH COUNCIL
AGENDA

1. To receive and approve apologies for absence
2. Adjournment for Public Session (Max 5 minutes per person) Public
3. To resolve to confirm the Minutes of the Parish Council Meeting held on 16 January 2020 (circulated)
4. Any Matters arising from the minutes not covered on this Agenda FOR INFORMATION ONLY
5. To receive declarations of pecuniary or personal interest *Members to note that Cllr. O'Grady, having signed Acceptance of Office & Declaration of Interest Forms is now a co-opted Member of Mellor PC*
6. To consider any response to be made to Planning Applications
 - 3/2020/0011 Woodfold Stables & Forge - erection of steel portal equine building & temporary dwelling
 - 3/2020/0046 - Mill Cottage, Victoria Terrace, Mellor Brook BB2 7PL - variation of conditions, no details shown at time of agenda
 - Strategic Housing Assessment for South Ribble (Central Lancashire) adjacent to Mellor Parish Site appraisal for numerous sites adjacent to Ribble Valley for Housing & Employment, all sites may be viewed at <https://www.samlesbury.org.uk/central-lancashire-local-plan-november-2019/>
7. Financial Matters and Accounts To approve: Bank balances £28,269.25 + £1,199.72 + £74.52
 - a. To consider & approve; Invoices for payment since January meeting
 - b. To consider and approve the budget for the purchase of a Dictaphone machine to be used with computer, at an approximate cost of £50
 - Members to note that a full schedule of invoices to date will be sent pre- meeting
8. To consider and approve any actions following any report from the Play Area Working Party, including signage, antisocial behaviour, & further developments to grassed area
9. To consider and approve any actions for Mellor Community Association :
 - a. To consider and approve any response to be made to request for 50 year extension to the current lease (signed form not received at time of agenda) Members to note that MCA Minutes are on their website <https://e-voice.org.uk/mellorvillagehall/minutes-of-last-mca-meeting/>
10. To consider and approve any further action regarding Parish Council Retention Policy
(This item has previously been requested to remain on the agenda each meeting)
11. To confirm and approve any actions following meeting re. Mellor Lane Garages Site, including the possible provision of electrical charging points
12. To further consider and approve any actions for the provision and siting of grit bins at specified locations
Previous Email received from LCC Cllr. Schofield however this was requested to be retained on agenda although members are aware that Mellor sites do not meet LCC criteria
13. To consider and approve any further actions from the Communications Working Party including setting a date for the next Parish Open Meeting and to approve any report from the Communications Working Party

- 14. To consider and approve any support (including a financial budget) for a community initiative enabling litter picking in the Parish** *(Explanatory document from Cllr. Hymas attached_ Members are reminded that there may not be insurance cover for volunteers carrying out duties on behalf of Parish Council.*
- 15. To consider and approve purchase and siting of Dog Waste Bins at specified locations in the Parish** *Supply of and emptying Dog Waste Bins not currently available from RVBC*
- 16. To consider and approve any appropriate actions to address speeding throughout the Parish** *(It is hoped that PC Duncan Park & LCC Cllr. Schofield will be attendance for this item)*
- 17. To consider and approve any update regarding Bank signatories for Lloyds Bank Accounts & NS & I (Scholarship Account)** *Personal details still awaited, as per Minutes 07 November 2019*
- 18. To consider and approve a report from Cllr Marsden regarding MPC Policies and Procedures in advance of the first meeting of a Working Party to consider further Policies for Mellor Parish Council, including Health & Safety, Finance, Vexatious Claims, Environmental & Equality Policies** *Members to note that all current, approved policies are now on the PC website, in the Governance Section*
- 19. To receive reports from meetings**
- a. **RVBC Report by Borough - Councillors Brunskill & Walsh**
 - b. **Report from BAe Liaison Committee Meeting, if any**
- 20. Matters brought forward by members FOR INFORMATION ONLY**
- 21. Date of next meeting -Thursday 4^h March 2020, preceded by the Annual Parish Meeting**

Teresa Taylor

(Parish Clerk)