

Dear Councillor

You are hereby summoned to attend a Meeting of Mellor Parish Council, for the purpose of transacting the under-mentioned business on

THURSDAY 02 DECEMBER 2021 at St. MARY's Cof E PRIMARY SCHOOL, Brundhurst Fold, Mellor
commencing at 7.00 p.m.

Local Government Act 1972

MELLOR PARISH COUNCIL

AGENDA

1. To receive and approve apologies for absence
2. To receive declarations of pecuniary or personal interest
3. Adjournment for Public Session (Max 5 minutes per person)
4. To resolve to confirm the Minutes of the Parish Council Meeting held on 07 November 2021
5. Any Matters arising from the minutes not covered on this Agenda **FOR INFORMATION ONLY**
6. To consider any response to be made to Planning Applications
 - 3/2021/1064 – 11 Elswick Gardens – demolish conservatory, create extension & widen access drive
 - 3/2021/1086 Woodfold Park Stud – removal of occupancy & residence status per approved 3/2007/0252
 - 3/2021/1090 – 43 St. Mary's Gardens – First floor side extension & single storey rear extension
 - 3/2021/1126 – 38 Branch Road – single storey extension with infill

Financial Matters and Accounts To approve: Bank balances £50,867.50 + £26,094.41 MVH Floor fund + £1,199.72 Scholarship Fund + £74.52 investment Account

- a. To consider & approve; Invoices for payment since 07.11.21
 - EON War Mem lights final £TBC (may be further invoice at meeting)
 - Parish Clerk salary November £440.70 (detail TBC)
 - SLCC subscription £112.00
 - Clerk reimbursement for printer £219.99 within agreed budget

No further invoices beyond schedule at time of agenda
- b. RVBC Grasscutting contract 01.04.21 to 31.03.22 £1251.24 + VAT (inc. of 2%, work done)
- c. To consider and approve Budget & Precept for year to 31.03.2023 (*suggested figures circulated with agenda*)
7. To consider and approve any actions for co-option to fill Casual Vacancy
8. To consider and approve any actions following any report from the Play Area Working Party including acceptance and approval of improvements to the single gate area, update on grassed area and monitoring of antisocial behaviour
9. To consider and approve any further actions for Mellor 2020 Footpath Project including any budget for the Project *Members will note the budget figures may not be to hand for this meeting*
 - a) To consider and approve any actions for Mellor Community Association: and to accept any report from Mellor Parish Council representatives to Mellor Community Association including the Lease for use of the Car Park. *Members to note that MCA Minutes are on their website* <https://e-voice.org.uk/mellorvillagehall/minutes-of-last-mca-meeting/>

10. To consider and approve any actions including any Working Party with budget to commemorate HM Queen's Platinum Jubilee (*RVBC has set aside £500 per Parish for grant funding*)
11. To consider and approve any actions for use of the former BT phone box and to approve any budget for this work.
12. To consider and approve any appropriate actions to address speeding throughout the Parish
13. To receive update reports regarding:
 - a) Chairman & Cllr. Colborn's meeting with Nigel Evans MP
 - b) RVBC Code of Conduct Training Event
 - c) Ownership of land on Mellor Brow
 - d) Road subsidence Saccary Lane
 - e) Flooding on Whitecroft Lane – Cllr. Marsden
 - f) Himalayan Balsam on Nickey Lane – Cllr. Marsden
 - g) Signpost fallen on Footpath between Glendale Drive & Brookfield – Cllr. Marsden
 - h) Potential for CCTV in the Parish – Cllr. Mellor
 - i) Future for Social Media platform – Cllr. Colborn
 - j) Replacement perspex for Notice Board at Carter Fold – Cllr. Venables
 - k) Books of Remembrance – Cllr. Crooks
15. To receive reports from meetings
 - a. LCC Report – any matters of note regarding Mellor – LCC Cllr. Schofield
 - b. RVBC Report by Borough – Cllrs. Brunskill & Walsh
 - c. RV Parish Council Liaison Committee – Members to note this will meet 24 June 2021 *Venue & Agenda have not been circulated at the time of this agenda*
16. Matters brought forward by members and Staff FOR INFORMATION ONLY
17. To consider and approve dates and venues for future meetings
18. To consider and approve any actions for the Clerk's Return to Work & Meeting to discuss Resident's Complaint against the Parish Clerk *Members should consider these, as Staff Matters, to be Sensitive & Confidential and therefore to resolve to remove the press & public*

Teresa Taylor (Parish Clerk)