

**MINUTES OF THE MEETING OF MELLOR PARISH COUNCIL  
HELD AT MELLOR METHODIST CHURCH ON 1<sup>st</sup> JUNE 2017 AT 7.15PM**

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**Present:** Cllr. Bernard Murtagh, (Chairman), Cllrs. Mesdames. Stella Brunskill, Dot Crooks , Margaret Johnson, Messrs. Ian Moss, Michael O’Grady , Alan Upton, Noel Walsh

Also in attendance: 1 Balderstone resident, Rev. Charles Jefferson and the Parish Clerk

**Chairman** welcomed all to the meeting

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Rev. Jefferson (St. Mary’s, Mellor) as new Vicar, opened the meeting with prayers.

**1. To Receive and Approve Apologies for Absence**

1.1 Apologies had been received from Cllr. Nick Marsden & Mrs. Pat Young. It was **RESOLVED** that these apologies be approved.

**2. Public Session**

2.1 The resident attended again to ask for co-operation regarding litter & dog fouling, particularly in the Mellor Brook area.

**8. To consider and approve any actions to be taken regarding Dog Fouling and joint approach with neighbouring parish and borough councils**

8.1 **RESOLVED** Chairman closed the Public Session and brought this item forward, members being in agreement. Clerk reported email discussion with Cllrs. Brunskill, Walsh and Mr. McGeorge at Ribble Valley. Members needed to be sure about whether waste bins may be used for dog faeces. Cllr. Brunskill reported that this is no longer allowed, therefore Dog Waste Bins are needed, as this is a Health matter. Following May meeting, Clerk had contacted Mr. Hymas re. Village Hall and circulated his reply. It was then **RESOLVED - Clerk to contact Mr. Mc George with contact details for Cllrs. Marsden & Moss to meet with him and Borough Councillors, hopefully also representatives from Balderstone and Samlesbury & Cuerdale.**

**3. Minutes of the Previous Meeting**

3.1 The minutes of the meeting held on 4<sup>th</sup> May 2017 : following prior circulation, Chairman & Cllr. Walsh requested amendments of some detail it was therefore

**RESOLVED** that Clerk amend as requested & circulate amended Minutes for approval at July meeting.

**4 Matters Arising from Those Minutes not covered elsewhere on the agenda**

4.1 Clerk had circulated “Prevention Matters” invitation - Cllr. O’Grady agreed to attend, Clerk to liaise.

**5. To receive Declarations of Pecuniary or Personal Interest**

5.1 There were no Declarations

**6. To consider any response to be made to Planning Applications**

- 3/2017/0410 - alterations & extensions - Pennine View, Primrose Lane
- 3/2017/0442 -discharge of conditions 4 & 5 following approval 3/2013/0568 - Aintree House, Whalley Rd, Mellor Brook
- 10/17/0578 BwD - 272 homes, Yew Tree Drive / Whinney Lane
- Any further response to Sch. 19 re allocation of additional housing

**RESOLVED - No objections to applications from Ribble Valley, Clerk had sent in comments re Sch. 19. Clerk to send objections regarding access for 10/17/578 to both Blackburn with Darwen and County Council Highways, as members were concerned that access via Whinney Lane will cause highways issues, especially as there is no footway for residents to safely walk on. Cllr. Brunskill requested that a “Quiet Lane” designation be applied for, members were in favour.**

**7. To consider and approve responsibility and arrangements for Parish Clerk’s Annual Appraisal**

7.1 Members discussed options for this, deferred a decision to July meeting and agreed Clerk to circulate templates for the process

**9. To consider and approve further matters for Play Area drainage & improvements, any actions and a timeframe for this; to approve Play Area Inspections in order to comply with insurance cover.**

9.1 Members discussed options at length, including the feedback from Open Meeting held 24<sup>th</sup> May, the Working Party meeting on 30 May and the need to submit preferred quotes to Lancashire Environmental Fund by 2<sup>nd</sup> June. Clerk circulated breakdown of grant update, with Working Party recommendations. It was then **RESOLVED - Clerk to submit recommended documentation to Lancashire Environmental Fund by 2<sup>nd</sup> June, Clerk to research further funding**

9.2 Working Party, especially Cllr. O’Grady were thanked for all the work they have put into the project

9.3 Cllr. Crooks had inspected the Play Area and noted her findings.

10. **To consider and approve any further action regarding pointing of flags at War Memorial**  
Clerk informed that thus far she has had no response to the letter sent to suggested contractor
11. **To consider and approve any action to fix memorial plaques to the wooden benches**  
11.1 Chairman has looked into price for these. It was pointed out that some benches already have plaques
12. **To further consider any action re. drainage & blocked culvert Glendale Drive area following meeting with Lancashire County Council 02.03.17**  
12.1 Clerk had no update from Lead Officer on this matter.
13. **Accounts**
- 13.1 Balances - Clerk reported these as :
- |  |            |                     |
|--|------------|---------------------|
|  | £20,328.76 | Current Account     |
|  | £11,066.69 | Savings Account     |
|  | £1,178.41  | Scholarship Account |
- 13.2 To approve : Disbursements
- |   |           |             |
|---|-----------|-------------|
| Ribble Valley Borough Council grass cutting | £,1387.15 | Cheque 1452 |
| Parish Clerk net salary May                 | £374.40   | Cheque 1453 |
| St. Mary's P.C.C. Churchyard support        | £300.00   | Cheque 1454 |
- Members were informed that care needs to be taken to ensure support (since Church support is not, but Churchyard support is within powers) and Clerk to write confirming this.  
Clerk also requested approval for £60.00 for Scholarship winner (details to be given in future)  
Clerk informed members that £1372.32 VAT had been received.  
**RESOLVED - All disbursements were approved**
14. **To receive reports from meetings**  
14.1 RVBC Report by Borough Councillors Matters were progressing via meetings.  
14.2 New Mayor is Richard Bennett (a barrister with family connections to St. John's Church, Read). A Memorial Service for Lord Waddington is to held 1<sup>st</sup> & 2<sup>nd</sup> July.
15. **RV Liaison meeting** to be held 9<sup>th</sup> June **NOTE this meeting date has been amended to 16<sup>th</sup> June**
16. **Matters brought forward by members FOR INFORMATION ONLY**  
16.1 Cllr. Moss informed members that he was able to source 2 large composting bins for the War Memorial and offered to procure these, then treat the wooden one at a cost of approximately £60 in total, to which members agreed.  
16.2 Cllr. Moss informed members that Traders Arms is currently closed, due to the sudden death of the Licensee.
17. **To report any matters requiring attention to the Tree Warden**  
17.1 Cllr. Johnson noted that the hedges along Mellor Lane from Methodist Church to Weavers Fold are again growing well, but it was acknowledged that little should be done until early September.  
17.2 Members noted that trees at 24 Mellor Lane needed attention.
18. **To note Mellor Community Association Minutes (now on Mellor Village Hall website).**  
18.1 Clerk informed members that there seems to be an issue as Mellor Village Hall website will not currently allow access for latest Minutes. She will report this to Mr.Hymas.  
18.2 Clerk has been informed by Cllr. Marsden that, following absence due to holidays by both himself and Mr. Hymas, the Amended Lease has been signed and witnessed by Cllr. Marsden, then passed to Mr. Hymas for counter signature, which is awaited. Upon receipt Clerk will forward copy to Taylors Solicitors for files.

**The Chairman closed the Meeting at 9.17 pm, thanking all for their participation.**