

**MINUTES OF THE MEETING OF MELLOR PARISH COUNCIL
HELD AT MELLOR METHODIST CHURCH ON THURSDAY 6TH JULY 2017 AT 7.00PM**

Present: Cllr. Bernard Murtagh, (Chairman), Cllrs. Mesdames. Stella Brunskill, (late, with apologies) Dot Crooks (late, with apologies), Margaret Johnson, Pat Young Messrs. Ian Moss, Michael O'Grady, Noel Walsh
Also in attendance: Rev. Stuart Smith and the Parish Clerk

Chairman welcomed all to the meeting

Rev. Smith (Mellor Methodist Church) opened the meeting with prayers.

1. To Receive and Approve Apologies for Absence

1.1 Apologies had been received from Cllr. Alan Upton. It was

RESOLVED that these apologies be approved.

2. To receive and approve any letter from Cllr. Young requesting that she continues to be a member of Mellor Parish Council (six month rule to be applied)

2.1 Since Cllr. Young was in attendance, this item was to be ignored.

3. Public Session

3.1 Since there were no residents, no matters were raised.

4. To resolve to confirm the Amended Minutes of the Previous Meeting held on 4th May 2017 and the Minutes of the Meeting held on 1st June 2017 (circulated)

5. Any Matters arising from the minutes not covered on this Agenda FOR INFORMATION ONLY

There were no matters arising

6. To receive declarations of pecuniary or personal interest

There were no Declarations

7. To consider any response to be made to Planning Applications

3/2017/0323 - Scare Kingdom, Hawkshaw Farm, Longsight Road - retention of unauthorised change of use from agricultural buildings to storage

3/2017/0428 - The Deer House, Woodfold Park - demolition of greenhouse & erection of single storey extension

7.1 Members discussed the application, but no planning objections were to be made

8. To further consider any action re. drainage & blocked culvert Glendale Drive area following meeting with Lancashire County Council 02.03.17 and subsequent correspondence from LCC Cllr. Schofield

8.1 This matter was discussed and concern was expressed about the delay without action following meeting with officer on 2nd March. Lancashire County Council have asked Ribble Valley Borough Council to carry out the work on their behalf. It was

RESOLVED : Clerk to contact Head of Lancashire County Council, Adrian Harper at Ribble Valley Borough Council, copy to Chris Dunderdale & Cllr. Alan Schofield

9. To consider and approve further matters for Play Area drainage & improvements, any actions and a timeframe for this; to approve Play Area Inspections in order to comply with insurance cover To approve Planning Application to be submitted with drawings as circulated from Playquest.

9.1 Clerk informed that, following circulation for comments, she had submitted planning application, as per Playquest drawing. Contact from Lord Alvingham's Agent confirmed that no permission was needed to extend fencing, and Ribble Valley Borough Council would lift the restrictive covenant once planning approval was given. A response regarding funding from Lancashire Environmental Fund was expected following their Board Meeting 10th July. £1,500 had been received from each of Wincanton Logistics and BAe Systems MAI Fund. It was then **RESOLVED** following the decision from Lancashire Environmental Fund, Play Area Working Party was delegated to take actions necessary for the Play Area and its timetable.

10. To consider and approve any further action regarding pointing of flags at War Memorial and update on other works

10.1 A quote for the repointing had been circulated, (this was too high): a further contractor did not wish to quote. Clerk and Councillors would seek other contractors, inform the Clerk who will ask each for quotes.

10.2 Cllr. Moss was thanked for sourcing compost bins & payment of £60 to reimburse him was agreed.

10.3 Planting preparation had been carried out & contractor will supply materials for a wooden bin, without charge.

11. **To consider and approve responsibility and arrangements for Parish Clerk's Annual Appraisal (templates circulated, deferred from June meeting)**

11.1 Following discussion, it was agreed Cllr. O'Grady will carry out this function.

12. **To consider and approve any further action to fix memorial plaques to the wooden benches**

12.1 Chairman reported that 11 plaques have been ordered at £25 + VAT each, which he will fit to the benches without cost.

13. **Accounts**

13.1 **Balances -**

13.2 **To approve : Disbursements inc. request for support for War Memorials Trust (£40 given 2016.17)**

Balances for bank accounts were: Current Account £22, 677.53

Savings Account £11,067.60

Scholarship Fund £1,178.41

Invoices for approval : RVBC Planning Application	££97.50	Cheque 1455
RVBC Grass cutting Pay #1	£1193.34	Cheque 1456
Parish Clerk June salary & Exp's	£453.63	Cheque 1457
HMRC PAYE to 05.07.2017	£33.60	Cheque 1458
War Memorials Trust	£40.00	Cheque 1459
Ian Moss - reimbursement re compost bin	£60.00	Cheque 1460

Approval was requested for Scholarship recipient (details TBA) for £60.00

Clerk informed members of EON renewal price quoted (contract to end October); better price to be requested & Clerk to investigate whether a saving of greater than £30 per annum could be made

RESOLVED - all the above invoices were approved

14. **To receive reports from meetings**

a. **RVBC Report by Borough - Councillors Brunskill & Walsh**

Cllrs. Brunskill & Walsh updated members on recent matters, particularly Heath & Welfare, since Ribble Valley has the longest living residents, but they are the least healthy. Members were informed of the Public Space Protection Order Consultation. Clerk explained the open play area did not include Mellor Juniors football field, or the football field at Mellor Village Hall. : **Clerk to request that Mellor Methodist Churchyard be included in the Churchyards listed, and that more "No Dogs Allowed" signs be ordered, also Dog Fouling penalty signs.**

b. **RVBC Parish Liaison meeting 15th June - Cllr. Murtagh**

Chairman reported on this meeting, which had good attendance. Issues included bullying and victim support.

c. **RV LALC Liaison meeting held 22nd June - any attendees**

There had been no attendees. It was noted that Clerk to this committee has resigned.

d. **LCC Prevention Matters - Cllr. O'Grady**

Cllrs. O'Grady & Brunskill had attended this meeting, where good support was noted from Borough & County Councillors. A breakdown of health issues had been given, noting that more rural areas were affected to a greater degree by cuts made. Re-opening of libraries was welcomed as a hub for communities.

15. **Matters brought forward by members FOR INFORMATION ONLY**

No matters were brought forward not dealt with under other matters.

16. **To report any matters requiring attention to the Tree Warden**

16.1 Chairman had received complaints about overhanging trees at 20 St. Mary's Gardens (causing a hazard to the footway), and at 51A Mellor Lane (Blocking site lines from St. Mary's Gardens) **Clerk to report these**

17. **To note Mellor Community Association Minutes (now on Mellor Village Hall website).**

17.1 Members were informed that £250 for amended lease solicitor costs had not been received, neither had countersigned lease copy, matters which had been with the Community Association for a couple of months.

RESOLVED - Vice Chairman to discuss this matter with Mr. Hymas, and to liaise with the Clerk.

18. **Date of next meeting - scheduled for Thursday 7th September 2017 NOTE CLERK WILL BE AWAY**

18.1 Due to the major issues regarding the Play Area in particular, it was

RESOLVED Parish Council will meet on Thursday 3rd August 2017 7.00pm and will review whether a September meeting be necessary at August meeting.

The Chairman closed the Meeting at 8.34 pm, thanking all for their participation.