

**MINUTES OF THE MEETING OF MELLOR PARISH COUNCIL HELD AT MELLOR METHODIST CHURCH
ON THURSDAY 7th FEBRUARY 2019 AT 7.00 PM**

Present: Cllrs. Nick Marsden (Vice Chairman), Cllrs. Mesdames. Dot Crooks, Margaret Johnson, Pat Young, Mr. Michael O'Grady
Also in attendance LCC Cllr. Schofield (part of meeting), Rev. S. Smith and Parish Clerk

Vice Chairman (due to Chairman's apologies) welcomed all to the meeting and Rev. Smith lead the meeting with a prayer, then left due to other commitments.

1. To receive and approve apologies for absence

1.1 Apologies had been received from Cllrs. Brunskill & Walsh (both on Borough Council duties), Cllrs. Moss, Murtagh & Upton. It was therefore

RESOLVED that these apologies be received and approved.

1.2 Clerk informed members that she had received a resignation by email from Cllr. Upton. No action was needed, since it is less than six months until Parish Council Election. Members expressed regret for the resignation, as Cllr. Upton had been a most diligent member of Parish Council for many years & would be much missed. It was then

RESOLVED that Clerk write to thank Cllr. Upton for all his contribution and wish him well for the future.

2. Adjournment for Public Session (Max 5 minutes per person) Public

2.1 There were no members of the public present and no matters for attention.

3. To resolve to confirm the Minutes of the Meeting held on 6th December 2018 (circulated)

3.1 Minutes of the meeting held on 6th December 2018 had been circulated and it was

RESOLVED that those Minutes be approved and signed after minor correction to date of next meeting.

4. Any Matters arising from the minutes not covered on this Agenda FOR INFORMATION ONLY

Members may wish to consider future arrangements for delivery of Parish Newsletter

4.1 There were no matters discussed under this item.

5. To receive declarations of pecuniary or personal interest

5.1 No Declarations were made.

6. To consider any response to be made to Planning Applications

6.1 Clerk had circulated an application dated after agenda viz. 3/2018/1178 re alterations at 23 Whitecroft Lane, however there were no objections made.

7. To consider and approve any actions for Mellor Community Association : to consider possible future joint meetings with Mellor Community Association *Members to note that MCA Minutes are on their website*

7.1 Members noted that building work seemed to be progressing well, but it was expected that at least a further six weeks work was anticipated. PC members expressed a wish to give support to MCA Committee. Clarity was needed regarding status of Committee membership & Clerk was asked to liaise & report back.

8. To consider and approve any further update for Play Area improvements including snagging issues; to further consider and approve arrangements for any Opening Ceremony; to consider and approve any actions regarding antisocial behaviour at the Play Area

8.1 Members were informed that Playquest had cashed the "full & final payment cheque". Cllr. Marsden was still researching options for single gate closure. Members wished confirmation that any additions installed on the gate would not nullify guarantee. Clerk was asked to check in written form.

8.2 Members were pleased to note that antisocial behaviour seemed to have improved, possibly due to colder weather & improved police presence.

9. To consider and approve any actions for the Parish Council website (currently not in operation)

9.1 Members noted that Parish Council website is currently not functioning. Cllr. O'Grady has done some research into options. Following discussion, it was agreed that references would be sought for consideration at March meeting. Cllr. O'Grady was thanked for the information & he will liaise with Clerk to research more.

10. To consider and approve future defined objectives for the Parish Council, including the possible provision for water at the War Memorial, and to consider the addition of identified additional names at Mellor War Memorial

10.1 Clerk had circulated information regarding cost for quote for installation of water, which was considered excessive. Members felt the more prudent method would be to hire in a water bowser, as & when needed.

10.2 Additional memorials to include all names found was discussed, but deferred for March agenda. Clerk was asked to seek opinions from all who had been contacted for Remembrance Day.

11. To consider and approve any actions to be taken regarding the gully at Glendale Drive; to consider and approve any arrangements with costs for skip hire & contractor for such work

11.1 Members were informed that 3 quotes for the work had been submitted; one for £1800, one for approximately £600 - £700, but a skip would be needed in addition, a further quote of £660 + VAT to include removal of chipped waste. It was

RESOLVED that Griffiths & Griffin quote for £660 + VAT be accepted, Clerk to liaise.

12. To consider the Report including finances and practical aspects for any installation of Speed Indicator Device in Mellor

12.1 A response had been received from LCC Officer to explain he could not attend PC meeting. He is researching multiple site usage for SPID's & will update further when possible. Members were informed that volunteers may not use speed monitoring devices unless they are accompanied by a Police Officer or PCSO. Due to staffing levels, no accompaniment is currently possible.

13. To consider and approve any response to Lancashire Crime Commissioner Survey (details circulated)

13.1 The Survey was noted and discussed further at Item 17c of this agenda.

14. To consider and approve any response to LCC Household Waste Centre opening hours survey

14.1 Members were informed that LCC Waste Centres in Clitheroe & Longridge will be open on more limited hours for 5 days per week; however the days during the week when each site will be closed will differ.

14.2 Members were informed that in order to use Blackburn with Darwen Waste Centres, it is now necessary to prove residency of that Borough. This was agreed to be encouraging fly tipping & Clerk was asked to complain, copy to MP.

15. To consider the display of posters on Parish Council notice boards & website (Clerk has had several enquiries, 1 of which relates to Newsletter distribution)

15.1 Members were informed that, following recent illness of newsletter distributor, Clerk had obtained a quote to distribute newsletter to each property. She had also been approached by a local shop who would distribute via newspaper. Clerk was asked to investigate further & to ensure this was an agenda item in March.

16. Financial Matters and Accounts To approve : Bank balances

a. To consider & approve ; Invoices for payment

b. To further consider & approve grass cutting & litter picking contract & previous (unpaid) invoice from RVBC

16.1 Bank balances were reported as :

Current Account	£17,859.19	(inc. payment to RVBC re. grounds maintenance / litter)
Investment Account	£74.52	
Scholarship Fund	£1,199.72	

16.2 Invoices for approval were:

EON War Memorial Lights to 20.01.19	£47.07	Cheque No 001541
HMRC PAYE to 05.01.19	£21.60	Cheque No 001542
Parish Clerk (net salary Dec. & Jan.)	£836.40	Cheque No 001543

RESOLVED Bank balances be approved, and the above invoices be approved for payment

16.3 Members discussed RVBC contract. Clerk had investigated possible options for using volunteer group, but more information was to be sought. Clerk was instructed to obtain more detail from RVBC officers.

17. To receive reports from meetings

a. RVBC Report by Borough - Councillors Brunskill & Walsh

b. RV LALC Liaison Meeting 09 January 2019 - Cllrs. Murtagh & Brunskill

c. RV Parish Council Liaison Meeting 31 January 2019 - Cllrs. Murtagh & Marsden

d. BAe Liaison Meeting (Cllr. Brunskill)

17.1 Members were informed that, following resignation of Cllr. Ken Hind, new Leader of RVBC is Cllr. Stephen Atkinson. RVBC Finance Committee were to meet & agree Council Tax rate for 2019.2020

17.2 Concern had been expressed that members of the public were no longer reporting crime to police, but posting on social media. This meant crime figures were artificially lowered, with an impact on police response. Members were also reminded that without a crime reference number, insurance companies would not settle claims. There had been much discussion regarding No Cold Calling Areas, Cllr. Schofield had been involved & advice was to be circulated.

17.3 Cllr. Marsden reported on Police Crime Commissioner's presentation. RVBC Head of Legal had then explained Election process will start on 26th March, Clerks will be informed & supplied with forms. Election date for Parish & Borough elections is 2nd May 2019. Information on Fizz Free February had been circulated.

17.4 No report had been received; Cllr. Schofield informed members that the next meeting will be on 28th

February 2019.

18. Matters brought forward by members FOR INFORMATION ONLY

18.2 Members had reported that lights on Preston New Road were not working between Mire Ash & a residential property. Following a report to LCC, this matter was to receive attention.

18.3 Vice Chairman had reported to RVBC contact email that bins had not been emptied. He had received no response, nor had action been taken. Several members commented that bin collection had recently been poor, particularly Mellor Brow area & Clerk was asked to make formal complaint.

19. To report any matters requiring attention to the Tree Warden; to consider and approve any Tree Inspection which members require for insurance purposes due May 2019 (previous report circulated)

19.1 Members noted that tree survey is due this year; Clerk was asked to contact Tyrone Morgan for a quote for such a survey.

20. Date of next meeting - scheduled for Thursday 7th March 2019

Vice Chairman thanked all for their attendance & input, then closed the meeting at 9.18pm